

Entry Form

Entrant Information

Entrant Name _____

Firm Name _____

Mailing Address _____

City/State/Zip _____

Phone Contact _____

Person _____

Contact Email Address _____

Project Information

Category: Constructed after Jan. 1, 2020 Unbuilt Project

Design Architect _____

Architect of Record _____

Owner _____

Project Name Project _____

Location _____

Size (in square feet) _____

Payment

Check enclosed in the amount of \$ _____ payable to AIA Amarillo

Mail to: AIA Amarillo
Attn: Clifton Petty
PO Box 133
Amarillo, Texas 79105

All forms must be emailed or postmarked by Entry Form and Fee Deadline Date.

I certify that the information provided on this entry form is correct; that the submitted work was done by the parties credited; that I am authorized to represent those credited; that I am an architect registered with the TBAE; and that this submittal is a fair and correct representation of the project. I understand that any entry that fails to meet these requirements is subject to disqualification. Entrant has secured the rights from the photographer to use the photos included as part of this submission to the AIA Amarillo Design Awards program. AIA Amarillo has the right to use the photos included as part of this submission for promotional purposes including, but not limited to, publication in a newspaper, magazine, Online or TV.

Signature: _____

Entry Form
2025 Design Awards



AIA AMARILLO DESIGN AWARDS

All entries will be evaluated on Excellence in Design, regardless of size, budget, or type. The number of Awards will be at the discretion of the jury. The jury proceedings are not open to non-committee members nor the public.

PROJECT ELIGIBILITY

To be considered eligible for an AIA Amarillo Design Award, projects must be submitted under the following requirements:

- » Entries must be projects designed by a Registered Architect in Amarillo or the surrounding region.
- » For all completed Architectural projects, construction must have been completed after January 1, 2016.
- » Firms may submit an unlimited number of entries.
- » Entries shall be deemed eligible even if the submitting Architect is not the sole Architect involved. Where one Architect is not the sole author, all participants substantially contributing to the design of the project must be given credit as part of the submission. For multi-building projects, the Architect submitting the project (or portion thereof) shall designate the authorship of each portion of the project.
- » AIA Amarillo does not accept responsibility for errors in submission.
- » Projects cannot have previously won an AIA Amarillo Design Award (with the exception of a project that previously won Unbuilt Award submitted herein as a Constructed Project).
- » The design architect must have been registered with the Texas Board of Architectural Examiners (TBAE) at the time the project was executed. Projects must be submitted in the name of the firm that executed the commission. If that firm has been dissolved or its name has been changed, an individual or successor firm may enter projects in the name of the firm in effect at the time the project was executed.
- » Unbuilt projects must have been intended for construction, and cannot be eligible if under construction.
- » Objects, interiors, graphics, and urban design & planning are all eligible for submittal.
- » The Design Awards Committee reserves the right to verify all information and to disqualify any entry that does not comply with the eligibility requirements.

ENTRY CHECKLIST

- PDF Presentation (20 slides max.)
- Project Credit Sheet in PDF format
- 24" x 36" Presentation board to be displayed at Design Awards Ceremony in PDF format (*AIA Amarillo will be responsible for printing*)
- Completed Entry Form (*see schedule*)
- Entry Fee

Jurors will base their decision on a PDF file format presentation only. Each entry package shall be submitted on CD or flash drive to address provided -OR- shared link to cloud folder (OneDrive, Dropbox, etc.) to email provided.

PRESENTATION CRITERIA

- » One PDF Presentation file per project. Each PDF file may contain up to twenty (20) individual pages/slides.
- » Pages/slides should be 11 x 8.5 inches, and oriented horizontally
- » (landscape). The PDF Presentation file should be titled with the same name as the project name (*e.g. Jones Project.pdf*)
- » The first page/slide should include the project's title along with its total square footage and location.
- » The second page/slide should include a description of the project (*300-word max.*) indicating the extent to which the project achieves client/user goals.
- » Each submittal should be concise and of high graphic quality (*it is recommended to use a white background only to best support project graphics and images*).
- » Submittals may not contain sound, animation, video clips, panorama movies, hyperlinks, or links to other files.
- » Include graphic scales, north arrows, and indications of context and preexisting conditions to ensure a complete understanding of your project. For all projects, except interior architecture, a site plan or an aerial photograph must be included with floor plans.
- » For Renovation/Restoration, indicate existing conditions through plans and/or photographs.
- » For Interior Architecture, include floor plan(s) and a photograph of the building exterior.
- » The name of the entrant or the entrant's name should NOT be visible during the presentation of images to the jury. This could result in the submission being subject to disqualification.
- » Project Credit Sheet in PDF format should list all the project team members, consultants, contractor, and the client. The Project Credit Sheet should be titled with the same name as the project name (*e.g. Jones Project Credit Sheet.pdf*)
- » 24" x 36" Design Board in PDF format, providing an appropriate synopsis of the project, including project information, concept statement, images, and project team members. The Presentation Board should be titled with the same name as the project name (*e.g. Jones Project Design Board.pdf*).
- » The Design Board will be on display at the Design Awards Ceremony.
- » *AIA Amarillo reserves the right to display the Design Boards at other venues after the Design Awards Ceremony as opportunity allows.*

FEES + SCHEDULE

\$125 per entry for AIA Amarillo Chapter Members.

\$250 per entry for Nonmembers.

Make checks or money orders payable to AIA Amarillo.

No entry fees will be refunded.

Entry Form and Project Submission Deadline: *Friday May 16th by 5:00pm*

Awards Presentation: *CSI and AIA Design/Build Award Ceremony @*

6:00pm on June 23rd

Send all submittals to AIA Amarillo:

AIA Amarillo

Attn: Clifton Petty

PO Box 133

Amarillo, Texas 79105

clifton.w.petty@gmail.com

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